

CELL PHONE/ELECTRONIC DEVICE POLICY

Sale Creek School will be implementing a 1:1 program this year for all students. We recognize the usefulness of Chromebooks/laptops as a means of supplementing educational instruction under staff supervision. Only under the consent and the direct supervision of a classroom teacher, for the purposes of enhancing educational instruction, may the Chromebook/laptop be used in an academic setting. *Cell phones, ear buds and headphones will not be allowed in the academic setting.* All cell phones must have sound turned off and placed in the student's backpack or locker during all class times, including study hall. If a student has their cell phone on their person at any time during the academic time period, this is considered a violation of the cell phone policy.

Sale Creek School will allow students to use their cell phones or electronic devices on campus before school, during lunch, in the hallways between class periods, and after school. Cell phones and devices must remain on silent mode at all times so that no audible ring tones or noises are heard. Recreational usage, in non-instructional areas and times, is restricted to activities such as checking the time, texting, or utilizing apps and general features on the phone/device. Listening to music in non-instructional areas is also allowed, but limited to the use with ear buds only. Over the ear or on the ear headphones are not allowed.

Students are restricted at all times within the building and on campus from using their cell phone or electronic device, in the following manner:

- Using any recording feature on a phone or electronic device. This includes all cameras, video cameras, voice recorders, and apps
- Using real-time audio/video, i.e. Skyping, FaceTime, etc.
- Using a phone/device's speakers for music, or any other reason.

This policy is designed to protect the educational program of all students. The use of student cell phones or other electronic devices on campus is a privilege, not a right. Students found by staff members to be in violation of any of the above stated rules or restrictions are subject to the following policy:

- 1st offense: the teacher will keep the student's phone until the end of the class period
- 2nd offense: the teacher will keep the student's phone until the end of the day
- 3rd offense: the student will be referred to administration

Students using cell phones or electronic devices in any manner that violates our school rules of conduct, or using their device for unlawful purposes will be subject to more severe discipline action, up to and including extended suspension and/or expulsion.

Notice to parents: Please do not contact or communicate with students during instructional time via cell phones. All emergency contact to the student must go through the main office, attendance office, or nurse's office when necessary. In most cases, a student may be given permission to use a classroom or administrative phone to contact a parent/guardian.

Students bringing cell phones or personal electronic devices to school, do so at their own risk. Neither the Hamilton County Department of Education, nor Sale Creek School will assume any liability for any lost, stolen or damaged cell phones or personal electronic devices in school, or any school related activity.

I have read and understand the cell phone/electronic device policy

Student Name (Please Print): _____ **Student Signature:** _____

Parent Name (Please Print): _____ **Parent Signature:** _____

Date: _____